



## **CARLTON GARDENS COMMITTEE MEETING MINUTES**

**28/8/25 @ 1.00 pm**  
**The Clyde Hotel, Carlton**

- Members in Attendance: Ailsa Head, Michael Hearn, Margie Sutherland, Neil Ray, Bruce Truelove, Uma Smiley.
- Apologies: Nicole Andrews, Eric Berzkalns.
- Quorum:
- Chair of this meeting: Michael Hearn
- Documents distributed before this meeting for Committee review:
  - Minutes of Previous Meeting of 31/7/25
  - Administration Calendar
  - Certificate of Currency
  - Proposed Secretarial duties to cover Neil and Margie while they are on holiday in September and October
- President's Report:

Risk Management. It was decided that it's not necessary to get all members, old and new, to sign the risk management document as they give next of kin details in their membership form and Probus insurance provides cover. Michael to remind members at next meeting that should they be injured on an outing they must fill in an incident form. Michael also to tell organizers of events to tell members if there are inherent dangers or mobility requirements for an outing.

Standing Resolutions. As communicated at the last general meeting the additional changes to the standing resolutions will be proposed and seconded at the next general meeting.

Zoom session with Sylvana Martignago, CEO of Probus South Pacific, for the next general meeting has been organized.

- Secretary's Report:

Minutes of the previous committee meeting were moved by Bruce and seconded by Michael. As both Neil and Margie will be travelling over the next two months the secretarial duties will be managed as per the supplied schedule.

Review of Administrative Calendar. It was decided to keep the review of insurance in the calendar and to include reporting of grants to MCC in November/December.

- Treasurer's Report:

The Club's Financial Report for the end of August 2025.

The Savings account has a balance of \$3,601.68

The Daily account has a balance of \$8,489.29

Giving a Total of \$12,090.97

Bruce has applied for the meal subsidy grant from the Melbourne City Council.

- Membership Secretary Report:

We have 58 members. Ailsa agreed to follow up with the other Carlton Probus club to find out if they have a waiting list.

- Web Administrator's Report:

Nil

Michael to remind Eric to upload all meeting agendas and minutes onto the website.

- Business Arising:

-After Silvana's talk at the general meeting Michael will ask members for suggestions for our club based on what Silvana tells us.

-Uma has organized the club birthday celebration at 10.30 on Tuesday, 21<sup>st</sup> October, at Brunetti's. The club will pay for cakes, members to order and pay for own tea and coffees. Uma to send draft of email about this to Michael to distribute to all members in September.

-The Christmas end of year dinner will be on December the 6<sup>th</sup>, in place of the December general meeting. This will be communicated during October. The club to subsidize \$20 dollars for members meals.

-Michael to follow up with Julie re possible trip to Werribee zoo. Ailsa to ask Rob Head to get quote to hire bus with bus driver.

- Next General Meeting; Approval of GM Agenda for 2/9/25

Welcome; 10.00 am

Guest Speaker: Silvana Martignago, Silvana is the CEO of Probus South Pacific Coffee; 10.45 am

11.00 am discussion of suggestions based on the guests talk.

President's report -

Secretary's report -

Membership Secretary's report -

Treasurer's report -

Special Interest Groups' reports - 11.30 am

- Coffee – Jill
- Golf – Tony
- Dine Out and Birthday Tea – Uma
- Special Outings – Julie
- Tech group - Eric
- Film group - Barbara
- Bike Riding – Kevin
- Book Club – Neil
- Music Salon – Maggie
- Games - Marilyn
- Bocce – Maria
- Football Tipping – Eric

Any Other Business

Combined Getting to Know You and Open Mic run by Gordon Ley – 11.45 am

Lunch - 12.00 midday

Next General Meeting: 7/10/25

- Next Committee Meeting Date: 25/9/25
- The meeting closed at 1.55