



PROBUS CLUB OF GLEN OSMOND STANDING RESOLUTIONS

1. The Club will be managed by a Management Committee ("Committee") comprising a President, Vice-President, Secretary, Treasurer, Guest Speakers Officer, Activities Officer, Newsletter Officer, Welfare Officer, Membership Officer and Attendance Officer.
2. Nominations for election to the Committee will require a proposer and seconder by two Voting Members of the Club.
3. There will be no maximum number of consecutive terms for which a Committee member may serve in the same role.
4. The Club will meet monthly at 10:00am on the 1st Monday of each month, except for January at the Beaumont Bowling Club, 71 Devereux Road, Linden Park 5066.
5. Committee meetings will be held at 9:00am prior to the general meeting for the months of February, April, June, August, October and December
6. The annual subscription will be determined by members at the Annual General Meeting and is payable by members by 31 March each year. There will be no joining fee payable by new members.
7. The maximum number of Ordinary Members of the Club will be 100.
8. There will be no more than 5 Honorary Members at any one time.
9. There will be no more than 5 Life Members at any one time.
10. The Treasurer will submit financial reports to each general meeting.
11. The Secretary will act as the Public Officer.
12. The Immediate Past President is an ex officio member of the Committee with voting rights by virtue of his or her past service as President.
13. The Committee is authorised to appoint assistants to any of the positions on the Committee. Assistants are not sitting members of the Committee and are not entitled to vote. However, if an assistant is acting for a member of the Committee in his or her absence, then the assistant will have one vote.
14. The President, Treasurer and Secretary are the authorised signatories on the Club's bank account(s), including Electronic Funds Transfers, provided always that any two of these signatories authorise such transactions.
15. The Committee will ensure that the Club's annual financial statements will be certified.
16. The Committee may grant a member leave of absence for a specified period on such conditions as it considers appropriate.
17. Any member who wishes to bring a guest to a club meeting or function is able to do so. The person so invited becomes a guest of the member for that occasion, and is liable to any charges for the event at the same rate as the member.
18. The Club will maintain a waiting list protocol as follows:
 - (a) There will be no maximum number of persons on the waiting list.
 - (b) an expression of interest to join the Club will be recorded on the waiting list by date.

- (c) a membership application form will only be offered to a person on the waiting list when a vacancy becomes available.
 - (d) monies will only be received or accepted from a person on the waiting list when an application for membership has been approved by the Committee.
 - (e) persons on the waiting list may attend Club meetings and/or activities in accordance with the Club's protocol for visitors.
19. The Club will adopt a Privacy Policy that outlines how it will collect, hold, use and disclose members' personal information.
20. The Club will adopt a Refund and Payment Policy.
21. The Club will adopt a Risk Management Policy
22. The Membership Officer must notify PSPL of changes to the Club's membership as they occur. In the case of new members, any pro rata capitation fees will be paid to PSPL at the earliest opportunity.
23. Provided 14 days' written notice has been given, these Standing Resolutions may be amended at any general meeting of the Club, a quorum being present, by a simple majority vote of those members present and voting.

Henry I. Damer

06.10.25.