

INTEREST IN TAKING ON OR ASSISTING WITH A CLUB RESPONSIBILITY OUTSIDE THE MANAGEMENT COMMITTEE IN 2026-27

| ROLE | CURRENTLY | IN 2026-27 | |
|---|--------------------------|---------------------|-------------------------------|
| | | AS THE MAIN PERSON | AS AN ASSISTANT OR SUBSTITUTE |
| Club Auditor | DL | | |
| Newsletter Editor | FG | | |
| Club Publicity | BS | | |
| Club Safety Officer/Risk Management Convenor | LS as a Committee Member | | |
| Risk Management Sub-Committee Members | AP, ML, MH, LC, TA, JS | | |
| Trips and Outings Team Member | FG, MS, BS, LS, GS | | |
| Hospitality (Morning Tea) | By a monthly roster | By a monthly roster | |
| Substitute Treasurer | IC | | |
| Club Photographer | MS | | |
| Club History | MS | | |
| Club Records (membership, attendance, birthdays, wedding anniversaries etc) | BS | | |
| Club Publications (Handbook & updates) | BS | | |
| Audio Visual & Over Heads (screen) during meetings | BS DB(Assistant) | | |
| Roving Microphones | LS | | |

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| Deputy Club Attendance Officer | GB | | |
| Meeting Day Check In Officers (Committee recommends for 1 year only) | HS, LG, JM <u>Emergency:</u> LS | | |
| Hotel Set Up on Meeting Morning | Check In team - tables Club Activity leaders – sign up tables | | |
| Meeting Day Birthday Draw | LW | | |
| Meeting Day Door Prize | SL | | |
| Sharing Table | GB | | |
| Club Website | BS | | |
| Club Networking | MS, GS, FG | | |
| Club Equipment Custodians & Set Up on Meeting Days | Quilt – MP Banner – BS Portable P.A. – LS Computer & Projector – BS. | | |